

**NON-PROFIT JOINT-STOCK COMPANY
«KARAGANDA INDUSTRIAL UNIVERSITY»**



Board - Rector
Zhautikov B.A.
2025.

QUALITY MANAGEMENT SYSTEM

POSITION

ABOUT THE STUDENT PARLIAMENT

QMS P 4-14-1 – 2025

Reg. No. 599
Ex. No. 1

Temirtau

The preface

1. DEVELOPED by the working group

The head of the working group is G.A. Sivyakova.

2. INTRODUCED by the Strategic Development Department.

The specialist of the Strategic Development Department is N. Beibitkhan.

3. APPROVED AND PUT INTO EFFECT by the Chairman of the Board - Rector of non-profit joint-stock company "KarIU" on the basis of the decision of the Academic Council protocol

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THE VERIFICATION PERIODICITY is

3 years

INTRODUCED INSTEAD

QMS P 4-14-1 – 2022

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1 General provisions

1.1 The Student Parliament (hereinafter referred to as the JV) is the representative body of the student government of the NAO "Karaganda Industrial University" (hereinafter referred to as KarIU).

1.2 The Joint venture is guided in its activities by the principles of self-government, legality and transparency. Its main goal is to involve students in the management processes of KarIU, to promote the improvement of the quality of educational, scientific, educational and social work, and to create a culture of quality and responsibility among students.

1.3 The Joint venture carries out its activities in accordance with the Constitution of the Republic of Kazakhstan, the Law "On Education", the Law of the Republic of Kazakhstan "On State Youth Policy in the Republic of Kazakhstan", etc., decisions of higher authorities and authorities, the Academic Council, the administration of KarIU, as well as on the basis of these regulations.

1.4 The joint venture independently determines its structure and organizes its activities:

- Convenes meetings and Sessions;
- Elects the Presidium, governing and executive bodies;
- creates committees, commissions and other bodies in various fields of activity;
- cooperates with other public associations from within the university to the national level.

1.5 Joint ventures have the right to have their own symbols: flag, anthem and logo.

2 Designations and abbreviations

The following abbreviations are used in this standard:

KarIU – NAO "Karaganda Industrial University";

WG – working group;

OS - organization's standard;

RTD – regulations on the division;

QMS – quality management system;

RTQM – representative of the quality management;

SP – Student Parliament;

DEWandYP - Department of Educational Work and Youth Policy.

3 Mission, purpose and objectives

The mission.

The development of the ideas of parliamentarism and democracy among students, the formation of their political and legal culture, the upbringing of a harmonious personality of the future specialist.

Goal.

Creating conditions and a favorable environment to meet their social, intellectual, creative, spiritual, and economic interests and the free development of students in various spheres of public life, unlocking and realizing their potential, and supporting the creative, patriotic, civic, and business activities of KarIU students who are able to fully realize their rights and responsibilities.

Tasks.

1. Protection of the rights and legitimate interests of students.
2. Representation of KarIU students in making decisions by the university administration affecting the rights and interests of students.
3. Ensuring the participation of students in solving social problems and their monitoring.
4. Promotion and support of initiatives aimed at the spiritual, moral and physical development of students.
5. Development and implementation of various programs aimed at meeting the cultural and leisure needs of students, conducting programs of cultural and recreational activities.
6. Assistance in obtaining deep professional knowledge by students, attracting students to scientific activities.
7. Assistance in providing information to students on various issues of university life.
8. Assistance in creating conditions for improving the financial and living conditions of students, solving their socially significant problems.
9. Study of opinions on the implementation of youth policy at CarIU and on the activities of the Student Parliament.
10. Development of cooperation with public organizations and student groups of other educational institutions.
11. Formation of student assets capable of ensuring the effective functioning and development of student self-government at the university.

4 Basic principles of the Student Parliament

4.1 In its activities, the Joint venture is guided by the following principles:

- an equal among equals;

- respect for the interests, dignity and opinions of each member of the organization;

- freedom of discussion;

- equal representation from each study group and coordination of actions of all

CarIU students;

- Respect for the rights and legitimate interests of the majority and minority;
- teamwork in work, collegiality in decision-making, mutual and personal responsibility for the implementation of decisions.

4.2 Each member of the Joint Venture has the right to independently determine the range of events and programs in which he wishes to participate or organize.

4.3 The rules of relations between the members of the Joint Venture are: mutual understanding, friendliness, mutual support, critical attitude towards the actions of those who, by their behavior and actions, discredit the status of a member of the Joint Venture and the student organization of the KarIU "Student Parliament" as a whole.

5 Competence of the Student Parliament

The competence of the joint Venture includes:

- participation in the development of plans and programs by the KarIU administration in the field of youth policy implementation at the university and receiving information from senior officials on the progress of their implementation;
- development of appeals to the administration of KarIU and making proposals to resolve problems affecting the rights and legitimate interests of university students;
- exercise of other powers in accordance with the mission, purpose and objectives of the Joint Venture.

In matters of its jurisdiction, the Joint Venture has the right to make decisions that are advisory in nature to the KarIU administration.

6 The order of election and management structure of the Student Parliament

6.1 The members of the Joint Venture are elected from among undergraduate students who have reached the age of 18 by direct secret ballot. The list of candidates of the Student Parliament is formed at the general meeting of faculties. The organization of elections to the Student Parliament is carried out by the deputy deans of the faculties. Each faculty represents from 2 to 4 candidates to the Student Parliament.

6.2 The Head of the Joint Venture (the President) is elected by secret ballot. The Head exercises his powers until the election of the head of the Joint Venture of a new convocation, organizes the work of the Joint Venture, coordinates the activities of its bodies. In his activities, he is accountable to the Academic Council of the University, the members of the Joint Venture, and, as President, to the voters. The resignation of powers is carried out on the basis of a written statement.

6.3 Powers of the Head of the Joint Venture: - to represent the KarIU Student Parliament in his person;

- represent the Joint Venture at the Academic Council of the University, in relations with all structural divisions, services, study groups, parents and other interested parties;

- sign decisions made by the Joint Venture;
- coordinate the work of the joint venture bodies and representatives of the faculties' self-governing bodies;
- resolve other issues on behalf of the Student Parliament.

6.4 Committees of the Student Parliament. The Student Parliament is formed for the term of office from among the 5 members of the Standing Committees.:

- on educational issues;
- on socio-political issues;
- on cultural and leisure issues;
- on sports and recreation issues;
- for information and volunteer issues.

6.5 The numerical composition of each committee is determined by the Joint Venture independently. The members of the committee select the head, whose candidacy is then approved at the meeting of the Joint Venture. The meeting of the committee is led by the secretary of the Student Council, with the obligatory consecration of the selected candidate (head of the student club) in the official social networks of KarIU. If necessary, the issue can be considered at a joint meeting of several committees.

6.5.1 Any student studying at the university who recognizes the present Regulations and is interested in the work of the Joint Venture may be a member of the Joint Venture on a voluntary basis.

6.5.1.1 Admission to membership of the Joint Venture is made by personal written or collective application addressed to the President of the Student Parliament. Withdrawal from membership is carried out on their own initiative, or by decision of the members at a meeting of the Joint Venture. The decision is considered adopted if the majority of the members of the Joint Venture voted for it, if there is a quorum.

6.5.1.2 Membership in the organization remains:

- for those who have temporarily stopped studying, in connection with the upbringing of children;
- for those on academic leave;
- upon completion of educational activities at the university;
- in other cases, by decision of the Student Parliament.

6.6. If necessary, the Joint Venture may decide to establish temporary commissions.

7 The Rights of the Student Parliament

The joint venture has the following rights:

- take part in resolving issues related to its jurisdiction;
- create permanent and temporary commissions, working groups, and regulate their composition from the beginning to the termination of their powers;
- establish the rules of its activities, rules and procedures of work;
- holds meetings openly, unless otherwise established by a special decision at a

meeting of the Student Parliament;

-participate in the discussion and make proposals for the adoption of regulations, rules, regulations, manuals, memos related to the university's activities.

The members of the Joint Venture are the authorized representatives of their constituents. The powers of a JV member cannot be transferred to another person.

A member of the Joint Venture has the right to:

- to protect the Joint Venture's rights and legitimate interests;

- participate in the activities of the Joint Venture, including in the development, discussion and decision-making, in monitoring their implementation and the work of the Joint Venture bodies;

- to receive free of charge information available to the joint venture bodies and advisory assistance within their competence;

- on behalf of the voters, seek to eliminate violations of students' rights;

- participate in the work of the Joint Venture, its committees and commissions;

- to nominate candidates (including their own), to elect and be elected to the governing elected bodies of the Joint Venture. To conduct campaigning work in favor of the nominated candidates;

-make inquiries and make suggestions on conducting investigations into violations of students' rights and freedoms; demand a response to your request.

- be a delegate at congresses and Sessions;

- freely discuss and vote on all issues submitted to the decision of the meeting, the Session of the Joint Venture, make proposals, alternative projects, openly express and defend their opinions, criticize any body, of the Joint Venture and any member of the organization.

The decision to resign is made by 2/3 of the votes of the total number of members of the Student Parliament.

8 Duties of the Student Parliament

All members of the Joint Venture are required to:

- to carry out work aimed at increasing the consciousness of students and their demands on the level of their knowledge, fostering respect for the property of the University; strengthening academic discipline and law and order, increasing students' civic awareness, fostering a sense of duty and responsibility;

- to work with students on the implementation of the charter and internal regulations of the KarIU;

- to assist the KarIU management bodies in organizing educational activities;

- timely and in accordance with the established procedure, consider all applications and applications from students entering the joint venture;

- to carry out work in accordance with the Regulations and the plan of activities of the Joint Venture, YAC and DEWandYP for the academic year;

- support socially significant student initiatives;

- to promote the creation of necessary social and living conditions, as well as

conditions for students to study and relax;

- to represent and defend the interests of students before the university's governing bodies, government agencies, public associations, other organizations and institutions;
- to inform the governing bodies of the university of the appropriate level about their activities.

The President of the Joint Venture is obliged to:

- organize the work of the joint venture;
- coordinate the activities of student government bodies;
- participate in planning the activities of student organizations;
- represent the Joint venture at meetings, meetings, meetings of the Rector's Office, meetings of the Academic Council, etc.
- organize monthly general meetings of student government assets;
- organize and hold meetings of the Joint Venture;
- to report on the activities of the joint Venture to the student community and to the Academic Council of the University.

The Vice President of the Joint Venture is obliged to:

- to replace the President of the Joint Venture during his absence;
- monitor the educational trajectory of students, prepare monthly materials on attendance and academic performance, organize the invitation of students with low scores to meetings of relevant committees;
- participate in the monthly general meetings of student government assets, submit a progress report and plans for the upcoming period;
- to draw up schedules for students on duty in academic buildings, dormitories and public catering facilities, to ensure quality control of duty performance;
- to organize the participation of the Student Parliament in the activities of student groups for the improvement and landscaping of the university grounds;
- to conduct student clean-up days and other events aimed at the labor education of students;
- coordinate the activities of the sports and recreation sector;
- coordinate the work of the heads of cultural and leisure sectors of student deans, participate in the planning and organization of cultural events;
- participate in the acceptance and consideration of applications for students to participate in competitions, exhibitions and other university events;
- to promote the development and support of social and patriotic traditions at the university;
- coordinate the activities of the information sectors of the student government bodies and the Kamkor Volunteer Club;
- provide photo and video filming of university events through the student Media Club;
- to monitor the timely updating of information on the official website of the university in the "Student Parliament" section;
- to promote the involvement of students in the volunteer, debate and KVN movement, to conduct charity events that promote social activity and self-realization

of students.

9 Responsibility of the Student Parliament

9.1 The joint venture carries out control:

- for the execution of his decisions;

- control over the activities of the bodies created by him, as well as the responsible persons of the Joint Venture elected by him.

9.2 Carries out constant interaction with students and the university administration, considers proposals, requests from members of the Student Parliament, applications, and appeals from students

9.3 Hold their meetings at least once a month. The Standing Committees meet at least twice a month.

9.4 Forms the agenda of the JV meeting based on suggestions from students, JV members and the university administration.

9.5 Holds a meeting with the university administration once a year (at the beginning of the academic year) about the results of the past academic year and the prospective development of the university in the new academic year.

9.6 Decides on the participation of members of the JV in open meetings and other events of the university administration.

9.7 If necessary, invites students, teachers, and university administration staff to its meetings to discuss planned issues and make decisions on them.

9.8 Formalizes its decisions in the form of resolutions, appeals and protests.

9.9 The decision of the Joint Venture comes into force if it is not vetoed by the university administration. In case of a veto on the decision of the Joint Venture, the issue is submitted to the next meeting of the Joint Venture and its hearing is carried out with the participation of delegated representatives of the KarIU administration and interested parties in order to reach consensus.

10 Relationships with other university departments

The joint venture cooperates with the university's governing bodies, with the Youth Affairs Committee, as well as with other structural divisions of the university.

11 The procedure for the reorganization and liquidation of the Student Parliament

11.1 The powers of the Joint Venture may be terminated:

- by decision of the Academic Council of the University;

- at the end of the educational activity, 50% of the members of the joint venture;

- when making a joint venture decision on self-dissolution.

11.2 In case of loss of confidence, a member of the Joint Venture may be recalled at the initiative of the majority of voters. The proposal to hold a vote in the Student Parliament on the recall of a member of the Joint Venture is accepted on the initiative

of at least 30% of voters. A recall proposal is considered pleasant if at least 2/3 of the total number of JV members voted for it.

11.3 The Joint Venture decides to hold elections at the faculties that remain without a member of the Joint Venture.

12 Financing

12.1 The activities of the Joint Venture are financed from the off-budget funds of the KarIU using the allocated fund to support the quality assurance process and student activity.

12.1.1 Funds are allocated to finance student creative contests, celebrations "Knowledge Day, Dedication to students, Miss and Mr. KarIU, etc.", award ceremonies "Best Student, Best Graduate, etc.", student ball, as well as travel and transportation expenses related to student participation in Olympiads, conferences and competitions.

12.2 Funds are spent in accordance with the accounting policy of the University and under the control of the internal audit service.

13 The procedure for making changes

13.1 Amendments to this Regulation are made only with the permission of a representative of the quality management board and must be documented under his signature. The sheets removed from the amended version of the Regulation on the Internal Regulations of the KarIU are stored with a document authorizing the introduction of changes.

13.2 Amendments to the original deposited in the OU of the QMS and the recorded working copies of the Regulations on the Internal Regulations of the KarIU are made in accordance with the requirements of the QMS DP 01-2012.

13.3 Only a representative of the quality management board has the right to issue notices of changes to the deposited PP.

13.4 Changes to the Regulations on the Internal Regulations of the KarIU are made by a representative of the quality management with a mandatory mark in the "Change Registration Sheet" (Appendix D).

13.5 A specialist of the Strategic development department is responsible for making changes to the original and the registered working copies.

14 Approval, storage and distribution

14.1 These Regulations on the internal regulations for teaching staff and staff of KarIU come into force from the moment of their approval by the Chairman of the Board - Rector of KarIU, taking into account the opinion of teachers and other staff of KarIU.

14.2 The Rules are valid for an unlimited period of time, until the adoption of new Rules. The approval of these regulations is carried out with a Representative of the quality management, the Head of the Strategic Development Department, the HR Director, the Director of DERI, the Chief Accountant and the head of the legal service.

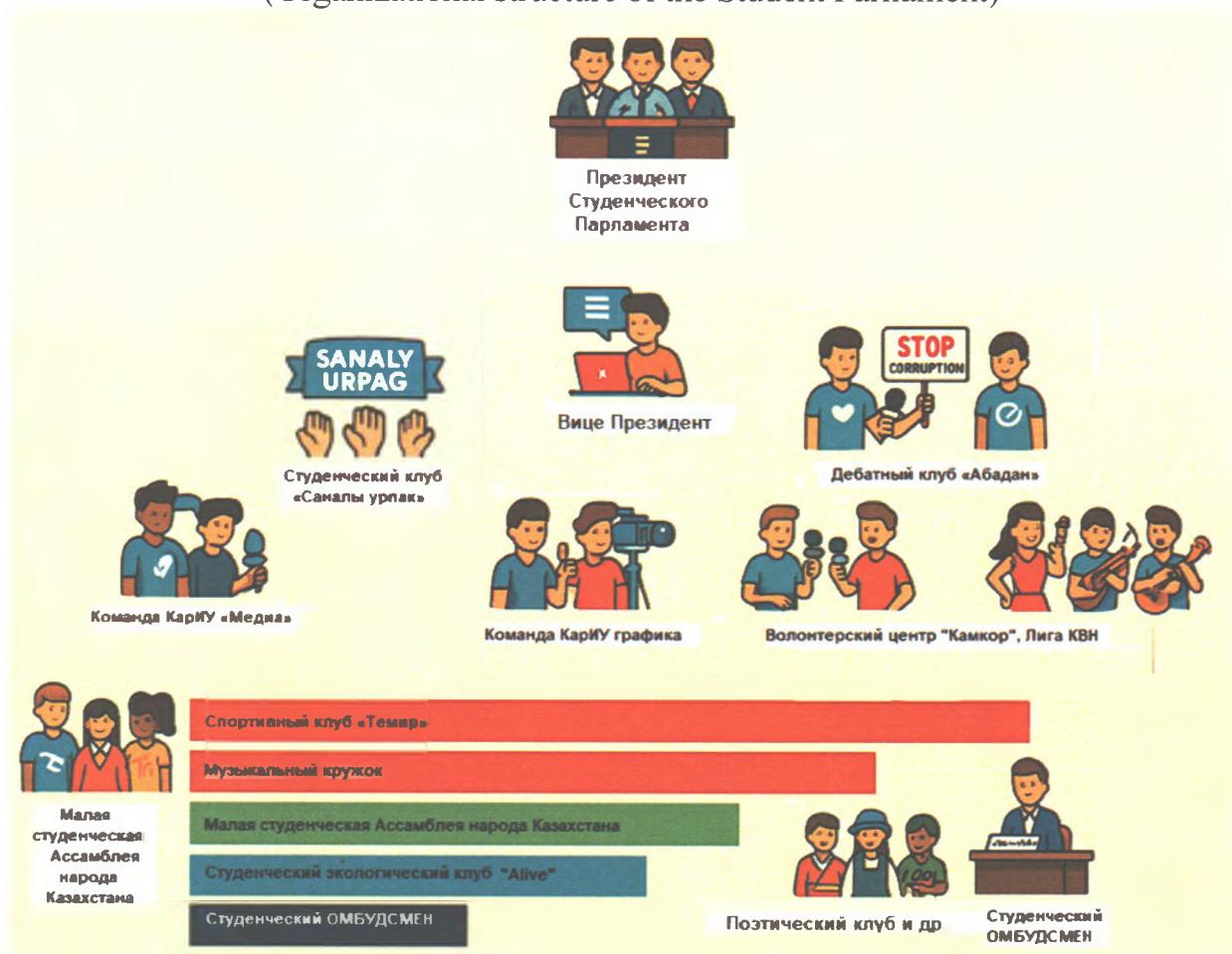
14.3 The standard control of the draft of these Regulations is carried out in accordance with QMS CO 1.01, which is recorded in the "Approval Sheet" (Appendix B).

14.4 The Representative of the quality management is responsible for transferring the approved Regulations on internal Regulations for teaching staff and employees of the KarIU (original) for storage in the QMS Management System. The distribution of registered working copies of the Regulations on the Internal Regulations of the KarIU should be carried out by the Head of the Strategic Development Department.

14.5 Responsibility for the storage of the registered working copy the regulations on the internal regulations for the teaching staff and the staff of the KarIU are carried out by a specialist from the Strategic Development Department.

Appendix A

(Organizational structure of the Student Parliament)



Appendix B (required) Approval sheet

Appendix C (required)

F.1-02

Introduction sheet

Appendix D (required)

F.1-03

Change Registration Sheet

Change Registration Sheet

Appendix E (required)

F.1-04

Periodic inspection accounting sheet